

**Anaconda-Deer Lodge County**  
**Commission Work Session Minutes**  
**6:00 p.m. Tuesday, November 22, 2016**  
**Courthouse Courtroom**

Present: Commission Chair Hart, Commissioner Mulvey, Commissioner Lux-Burt, Commissioner Smith, CEO Connie Ternes Daniels

Excused: Commissioner Vermeire and County Attorney Krakowka

Others Present: Julie K. Pooley, Clerk of Commission

Members of the Press: None

Members of the Public: per sign-in sheet

Commission Chair Hart called the meeting to order at 6:00 p.m. and explained the Commission Rules of Procedure.

**Resolution No. 16-35B, a Resolution Amending the Mill Levy for Anaconda-Deer Lodge County for Fiscal Year 2016-2017**

CEO Ternes Daniels informed the Commission this amendment is the result of the settlement between NorthWestern Energy and the Department of Revenue. The amendment also includes the school district levies.

This item is on the Special Commission Meeting agenda.

**Resolution No. 16-40, a Resolution to Amend Fund Budgets for Fiscal Year 2016-2017**

CEO Ternes Daniels informed the Commission this resolution is a result of the aftermath of the settlement between NorthWestern Energy and the Department of Revenue. She stated the Commission can see the balances in the funds. She believes the County is fortunate it did not have to change anything and was able to keep the 30 mill reduction. She thinks the County handled it pretty well.

This item is on the Special Commission Meeting agenda.

**Resolution No. 16-37A, a Resolution Amending the Budget for Anaconda-Deer Lodge County for Fiscal Year 2016-2017**

CEO Ternes Daniels stated this is "more of the same."

This item is on the Special Commission Meeting agenda.

**2016 Canvass of 2016 Federal General Election**

Joey Blodnick, Clerk and Recorder, informed the Commission the County had an approximate 82 percent turnout this year – the largest turnout since 2008. Absentee ballots accounted for 55 percent of the turnout. Statistical information regarding the election was included in the Commission packets.

Rose Nyman informed Commission Chair Hart she had questioned the equality of the districts after the primary election. She was told at the time it would be looked into. To date, she has never received any feedback regarding her question. Joey Blodnick informed her that the districts are based on population, not the number of registered voters. Since not all residents are registered to vote, it skews the numbers. Ms. Blodnick indicated nothing can be done until the next census. Mrs. Nyman recalled that the Commission did some redistricting in 2013 and 2014 and stated that herself, Commissioner Lux-Burt and Jay Slocum were involved in that project. Ms. Blodnick stated that the redistricting applied to the house and senate districts in 2013 and not the commission districts.

Commissioner Lux-Burt stated it was nice to see such a good turnout and people participating.

Commission Chair Hart thanked Joey Blodnick and her office staff for their work during the election.

This item is on the Special Commission Meeting agenda.

**Resolution No. 16-41, a Resolution Adopting the Anaconda-Deer Lodge County Personnel Manual**

CEO Ternes Daniels informed the Commission that the revised personnel policy should have been done by resolution.

Item placed on the agenda.

**Services Agreement between Anaconda-Deer Lodge County and Steiner Thuesen, PLLC for the Lower Hill Cemetery Project**

This agreement is for the landscape architect who has been involved in doing the cemeteries. CEO Ternes Daniels explained this is for Lower Hill Cemetery, and the cost is \$62, 239.72.

Commissioner Lux-Burt is really glad to see the County addressing another cemetery.

Item placed on the agenda.

**Amendment No. 3 to Task Order No. 10 of the Professional Services Term Agreement No. 04-HKM-0420 between Anaconda-Deer Lodge County and DOWL**

Ed Janney with DOWL informed the Commission this amendment is to continue groundwater and wastewater monitoring that DOWL has been doing since December 2013. It is a requirement of the County's discharge permit and includes sampling, recording and analyzing. The current contract expires in December. Mr. Janney proposes another year-long (five quarter) contract to continue providing the service.

Item placed on the agenda.

**FY 2017 Extension Services Agreement between Montana State University and Anaconda-Deer Lodge County**

CEO Ternes Daniels informed the Commission this agreement is entered into every year. It needs to be determined if the numbers in the agreement match what is in the budget.

Item placed on the agenda.

### **Scope of Services for the Update of the 2010 ADLC Growth Policy between Anaconda-Deer Lodge County and Applied Communications, LLC**

CEO Ternes Daniels explained that the growth policy is supposed to be redone every five years and is actually overdue. By having Bob Horne do it, the CEO stated it will be significantly cheaper as it can cost upwards of \$60,000. Steve Hess, Planning Director, informed the Commission that Mr. Horne was involved in the last growth policy update and is familiar with the County's land use, Superfund process, and DPS.

Rose Nyman informed Commission Chair Hart she does not have any issues with the scope of services or Mr. Hess. Rather, she questioned the document itself. She noticed the document is dated September 1, 2016 and mentions Mr. Hess by name. However, Mr. Hess was not confirmed as the Planning Director until October 18, 2016. Commission Chair Hart asked the CEO for clarification, and the CEO indicated the date on the document was correct.

Item placed on the agenda.

### **Amendment to the MDT CTEP Project Number MT 299(19) to Remove Construction Administration Services for the Proposed West Valley Park Project**

CEO Ternes Daniels stated this is just an amendment to the agreement which affects the agreement so it needed to come before the Commission.

Commissioner Lux-Burt is glad to see this being taken care of and is looking forward to working with Mr. Fadness and Steve Hess on this project.

Item placed on the agenda.

### **Request to Amend the Anaconda-Deer Lodge County Head Start Budget to Purchase a New Bus**

Gail Mickey, Head Start Director, informed the Commission she does not intend to use levy money. She intends to move line items and utilize salary and fringe benefits.

Joey Blodnick indicated a budget amendment is not needed since levy funds are not being used.

Commissioner Lux-Burt thinks it is great that Head Start is getting another new bus.

Gail Mickey indicated that all of the bids went through the County for the previous bus and asked if the same procedure will be followed for this bus purchase. CEO Ternes Daniels recommended the same procedure be followed as the County is the grantee for the Head Start program.

Item placed on the agenda.

### **Head Start Director Job Description**

CEO Ternes Daniels informed the Commission that the draft of the job description has been approved by the Head Start Policy Council. It is still unclear whether the Head Start Director reports to the CEO or the Commission and will need to be clarified. Commissioner Lux-Burt is interested in advertising for the position as soon as possible, and the CEO questioned the possibility of advertising the position while the job description is still in draft format. Commissioner Lux-Burt believes it makes sense for the Head Start Director to report to the

CEO since all other Department Heads do so. Commission Chair Hart recommended getting a legal opinion from the County Attorney upon his return. In the meantime, he supports advertising the position. It was determined that both the Policy Council and the Commission would jointly conduct interviews and make a hiring decision. Commission Chair Hart pointed out that the interviews would have to take place at a public meeting if the Commission as a whole were involved in the interview process.

Item placed on the agenda.

#### **DPHHS Task Order No. 17-07-5-41-160-0; Healthy Montana Families**

CEO Ternes Daniels had nothing more to offer other than what was in Katherine Basirico's staff report. She noted that funding has been cut.

Commission Chair Hart stated the grant is in the amount of \$88,929.94 and is for the Maternal, Infant and Early Childhood Home Visiting program.

Commissioner Lux-Burt's only question was how much the previous grant was for, and CEO Ternes Daniels did not know.

Item placed on the agenda.

#### **DPHHS Task Order No. 17-07-4-31-112-0; Immunization Program**

CEO Ternes Daniels had nothing more to offer other than what was in Katherine Basirico's staff report.

Item placed on the agenda.

#### **Appointment of a Member to the Planning Board**

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CEO Ternes Daniels informed the Commission Mr. Strommen wrote a letter requesting to sit on the Planning Board.

Commissioner Lux-Burt thinks it is nice to see new people stepping up and taking an interest.

Item placed on the agenda.

#### **Miscellaneous**

##### **Beavers**

Commissioner Lux-Burt received a call regarding beavers in the creek near the McCarthy's home. The lady was very afraid the new trail system was going to wash out. Wayne Wendt, Road Foreman, informed the Commission that Mark Sweeney was working to get some water off the trail earlier today, and the McCarthy's have hired someone to trap the beavers on their property.

##### **Welcome Steve Gates**

Commissioner Mulvey welcomed newly elected Commissioner, Steve Gates. She stated that it has been an honor and pleasure working with everyone.

**Transportation Plan**

CEO Ternes Daniels informed the Commission there are two contracts regarding the transportation plan. She found the one for the Main Street Program but needs to find the one for the CDBG program. She requested both be placed on the December 6<sup>th</sup> agenda.

**Public Comment**

No public comment.

**ADLC Public Meeting Dates**

Commission Chair Hart read the ADLC Public Meeting dates.

**Adjournment**

Commissioner Lux-Burt moved to adjourn the meeting. The meeting adjourned at 6:39 p.m.



Julie K. Pooley  
Clerk of the Commission



Kevin A. Hart  
Commission Chair

