

Anaconda-Deer Lodge County
Commission Work Session Minutes
6:00 p.m. Tuesday, November 9, 2016
Courthouse Courtroom

Present: Commission Chair Hart, Commissioner Mulvey, Commissioner Lux-Burt, Commissioner Vice- Chair Vermeire, Commissioner Smith, CEO Connie Ternes Daniels, and County Attorney Krakowka

Others Present: Julie K. Pooley, Clerk of Commission

Members of the Press: None

Members of the Public: per sign-in sheet

Commission Chair Hart called the meeting to order at 6:02 p.m. and explained the Commission Rules of Procedure.

Board of Health Update

Jane Dierenfeldt, Chair of the Board of Health, was unable to attend tonight's meeting. She will present the Board of Health update at next week's Commission Meeting.

Request for Proposals for Land Disposition for Proposed Development in the Mill Creek TIFID

Jim Davison, Executive Director of Anaconda Local Development Corporation, informed the Commission that the party interested in acquiring land in Mill Creek to develop industry is anxious to get going by the end of the year. They like the location because of its proximity to the railroad, and easy access to water and electricity. At this time the area is not subdivided. Mr. Davison stated that Bob Horne, Interim DPS Administrator, has been doing some research and conferring with attorneys in Missoula and Kelly Lynch with the League of Cities and Towns regarding the best property disposal method to use. Mr. Davison suggested developing a lease and as the County is able to subdivide the land, it can dispose of the property. He requested that the Commission begin advertising for proposals in order to receive and evaluate them. He stressed the need to meet timelines. In addition, he informed the Commission that the non-disclosure agreements have been signed and Fed-Ex'd, and the TIFID Board should be receiving this company's financial information shortly.

County Attorney Krakowka asked Mr. Davison to get the information to him tomorrow due to this week's holiday schedule. He also informed Mr. Davison that he will only be here for four days next week and then is going on a one-week vacation. Mr. Davison indicated he gave Bob Horne copies of model leases that the County and ALDC has used in the past and will get that same information to the County Attorney.

Commission Chair Hart asked Mr. Davison to estimate how much land will be used for the project so it can be included in the advertisement. Mr. Davison indicated up to 110 acres is what is needed for the initial operation. Commission Chair Hart asked the County Attorney if the Commission needs to take formal action to advertise. County Attorney Krakowka asked if the County will be advertising for proposals. He stated that the County will not be entering into any agreements and stated the County could go ahead and advertise. Julie Pooley, Clerk of Commission, stated that the Commission authorizes every RFP, RFQ, call for bid, and has to authorize the advertising of board vacancies. She does not see this situation as any different and believes the Commission needs to formally authorize the advertising for these lease proposals at next week's Commission Meeting. Commission Chair Hart concurred, and Jim Davison indicated he wants to ensure it gets done correctly.

Commissioner Lux-Burt is looking forward to hearing more about this.

Item placed on the agenda.

Ueland Ranches First Minor Subdivision

CEO Ternes Daniels introduced the new Planning Director, Steve Hess. Mr. Hess indicated that he spoke with Bob Horne regarding which fire district will be responsible for providing coverage. It appears that Racetrack Fire District will be responsible; however, Mr. Hess will clarify this and report to the Commission at next Tuesday's meeting.

Commissioner Lux-Burt asked Mr. Hess if any further public comments had been received, and he indicated they had not.

Item placed on the agenda.

Reconciling Change Order for the Washoe Park Road Waterline Project

Sarah Jones with Copper Environmental informed the Commission that this reconciling change order increases the cost of the project by \$31,418.78. However, the project still came in approximately \$37,000 under budget and within the amount approved by NRD. The additional costs were attributable to multiple factors, including additional gravel and turf restoration to restore areas around Warm Springs Creek, as well as paving of Washoe Park Road, Maple and Cherry Streets.

Commissioner Vermeire is glad the project came in under budget.

Commission Chair Hart informed Ms. Jones that he has heard positive comments from several people about the project, especially regarding the paving through the park.

Item placed on the agenda.

Proposed Revisions to the Anaconda-Deer Lodge County Bowman Field Airport Capital Improvements Plan

CEO Ternes Daniels has not talked to Shawn Shea regarding the revisions. Apparently, the Airport Board would like to move up the fuel farm project from FY 2019 to FY 2017, pavement maintenance from FY 2020 to FY 2019, and ramp reconstruction from FY 2022 to FY 2021. CEO Ternes Daniels believes if the FAA is okay with the allocation the County can meet the schedule; however she stated the County should ensure the match is in the budget.

Commissioner Vermeire informed the Commission the Airport Board decided to move the projects up a year since the wildlife fence is going in this fiscal year. The fuel farm was the next item on the CIP.

Commissioner Lux-Burt was wondering what the reasoning was to move up the fuel farm since the County is spending so much on the wildlife fence. As long as the County has the money and the FAA comes through, she thinks it is worth it.

Item placed on the agenda.

Proposed Revisions to the Anaconda-Deer Lodge County Personnel Policy Manual

CEO Ternes Daniels informed the Commission that when this was previously approved, two sections were left blank. One section addresses compensation time and one section addresses health insurance premium payments during leave.

Although off the subject, Commissioner Lux-Burt inquired if the CEO has received the changes back from the Head Start Policy Manual. CEO Ternes Daniels informed her that the changes have not been received, but reminded Commissioner Lux-Burt that the Commission had previously approved the County personnel policy, and it was sent to MMIA.

Item placed on the agenda.

Call for Bids for a 2017 Police Package SUV, 4-door, 4x4 for Anaconda-Deer Lodge County Law Enforcement

CEO Ternes Daniels informed the Commission that the County has been purchasing new vehicles for law enforcement each year.

County Attorney Krakowka informed the Commission that law enforcement certainly needs new vehicles. Unfortunately, their vehicles get damaged in the course of doing their duties. He believes law enforcement needs decent vehicles in order to go and help people that need help.

Commissioner Lux-Burt knows the County budgeted for a new police vehicle but expressed concern regarding the NorthWestern Energy settlement and suggested getting that issue resolved first before approving a new vehicle.

CEO Ternes Daniels informed her that the budget amendment hearing will take place next week and, at this point, it looks pretty good. She stated that the Mill Creek TIFID Board will not see a significant payment. In addition, law enforcement's budget should not be impacted. Overall, the budgets look good. She stated three things are involved in the tax calculation, and the County only has control over one.

Item placed on the agenda.

Call for Bids for a 2016 Combination Sewer Catch Basin Cleaner for the Anaconda-Deer Lodge County Road Department

CEO Ternes Daniels informed the Commission this is being purchased with money left over from the RDU3 project which was funded by ARCO.

Commissioner Lux-Burt asked Wayne Wendt, Road Foreman, how much he expects the truck to cost. He informed her that the Road Department budgeted \$350,000 for the truck.

Item placed on the agenda.

Resolution No. 16-39, a Resolution Requesting Prosecutorial Assistance

This resolution involves a County employee, and County Attorney Krakowka believes it will be a significant case. He does not feel comfortable handling the case as the appearance of impropriety is too great. Therefore, he has requested prosecutorial assistance from the Attorney General.

Item placed on the agenda.

Special Event Permit for the Chamber of Commerce's Tree Lighting Ceremony

CEO Ternes Daniels informed the Commission this is an annual event and will take place on Friday, November 25th from 6:00 p.m. to 6:30 p.m. at Kennedy Common. She will be in Billings and asked Commission Chair Hart if he will speak at the event.

Commissioner Lux-Burt asked if each chimenea will need to have a fire extinguisher. *(*Clerk of Commission note: one chimenea will be placed at Kennedy Common and two at Durston Park. A person with a fire extinguisher will be stationed at each one.)*

Item placed on the agenda.

Special Event Permit for the Lights of Love Remembrance Memorial Event

This event will also take place on Friday, November 25th from 6:00 p.m. to 9:00 p.m.

Commissioner Lux-Burt stated it sounds like a neat event right after the stroll that will bring even more people out.

Commission Chair Hart pointed out that the insurance dates are expired and asked to have Heather Edwards follow up on this.

Item placed on the agenda.

Appointment of a Member to the Communications Board for a Technical Representative to Fill the Remainder of Martin Mavrinac's Term through August 18, 2018 (Anthony Eller has requested appointment)

Gary Wenger – 904 Rickards: Mr. Wenger's understanding is that Mr. Eller is quite qualified. He is a former communications instructor for the Marine Corps and the former IT Director for Ohio State University.

Although Commissioner Lux-Burt does not know Mr. Eller, she thinks she talked to him on the phone one day, and he knew what he was talking about, and she was impressed with him at the time.

Commission Chair Hart stated the credentials in Mr. Eller's letter were impressive.

Item placed on the agenda.

Miscellaneous

Planning Board Appointment Request

Commission Chair Hart received a letter from Dale Strommen requesting to be on the Planning Board.

Parks and Recreation Board Update

Commission Chair Hart attended the Parks and Recreation Board meeting on Monday. A group of citizens is looking for some land for a dog park. A new warming shack has been erected at Kennedy Common. Both the warming shack and the bandstand have been wired. Preliminary discussion has taken place to use the warming

shack as a space for cyclists in the summer to use as a resting place. Commissioner Hart stated it will be interesting to see how this progresses.

Tax Bills

CEO Ternes Daniels informed the Commission that tax bills will go out the week of November 22nd. Payment is due 30 days after the County mails out the tax bills. Eric Hoiland mailed out letters to all the taxpayers in the County informing them of the process.

Veteran's Day

CEO Ternes Daniels reminded the Commission that the courthouse is closed on Friday in honor of Veteran's Day.

Public Comment

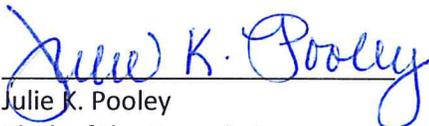
No public comment.

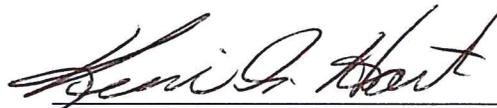
ADLC Public Meeting Dates

Commission Chair Hart read the ADLC Public Meeting dates. The Mill Creek TIFID Board meeting will be held on Monday, November 14th at 4:00 p.m. at the Community Service Center.

Adjournment

Commissioner Lux-Burt moved to adjourn the meeting. The meeting adjourned at 6:43 p.m.


Julie K. Pooley
Clerk of the Commission


Kevin A. Hart
Commission Chair

