

**Airport Advisory Board Meeting Minutes  
Anaconda – Deer Lodge County  
July 27, 2016 – 7:00 a.m. Pilot’s Lounge**



**Members Present:** Tim Casey, Jim Jonas, Vice-Chair Al Messer, Nick Nardacci, Airport Manager Jim Novak, Commissioner Terry Vermeire, Bill Willing

**Members Absent:** Chair Greg Bahr

**Others Attending:** Jodi Lechman, Secretary, Planning Dept.

**Guests:** None

I. Vice-Chair Al Messer called the meeting to order.

II. **Approval of Minutes:** A motion was made by Bill Willing to accept the minutes of the June 29, 2016 meeting. Dr. Casey seconded the motion. Motion carried unanimously.

III. **MANAGER’S REPORT:** (Provided by Jim Novak, Airport Manager)

Courtesy Car:

- There is no update on the courtesy car, it has not been located.

Fence/Environmental Assessment:

- The fence project is on schedule.
- Bid deadline is 11:00am Friday, August 26<sup>th</sup>; bid will be awarded on Tuesday, September 6, 2016 at the Commission Meeting.
- Gates were discussed, Jim Novak suggests they be placed in the corners using hinge posts that will be cemented in.
- Entry into airport was discussed - possible options are: 1) keypad with code 2) contact police/dispatch office. Will further discuss at a later date.

Digiwx Visibility:

- A new power pac was installed one month ago, it’s still working.

## MANAGER'S REPORT: (continued...)

### Odor in lounge area:

- Odor in the lounge is still present; a hole has been cut in the wall, Colbert Electric found the issue that is causing the odor; they are on site at the time of this meeting to make the repairs necessary to eliminate the odor.
- Will provide update at August, 2016 meeting.

### Weed Control:

- The County (Wayne Wendt, Road/Shop Department) started mowing Tuesday July 26th; Greg Bahr, also did some mowing.
- An update will be provided at the August, 2016 meeting.

## IV. Old Business:

### Website:

- Jodi discussed the requested changes with Casey Ferguson, he is able to accommodate these changes/additions. There were some additional questions that will be referred to Jim Jonas (see reference below). Jim Jonas will phone Casey.
- Update will be provided at August, 2016 meeting.
  - Commissioner Terry Vermeire: Add at bottom of ADLC website – a tab for airport
  - Nick Nardacci: Add on airport site: space available for rent
  - Nick Nardacci: Add on airport site: courtesy car information
  - Jim Jonas: The website for the digiwx (<http://www.digiwx-3u3.com/>) should be added. A link to this website would be good. I often use it to see the weather conditions at the field. I would recommend this being a link above the airnav button.
  - Jim Jonas: Rules and Regulations link should be updated to the full document. *(referred to Jim Jonas)*
  - Jim Jonas: Map/Image should be updated. For the general public, a map showing the airport location approximate to town would be good. For pilots, and schematic similar to the one shown in the airport facility directory ([http://aeronav.faa.gov/afd/31mar2016/nw\\_74\\_31MAR2016.pdf](http://aeronav.faa.gov/afd/31mar2016/nw_74_31MAR2016.pdf)) would be good. *(referred to Jim Jonas)*
  - *An additional request was made to add an aerial of the airport layout, maybe retrieve from Morrison Maierle.*

### Marketing:

- Jodi spoke with Lisa Bracco, Director, Chamber of Commerce; the Marketing Packet will be updated and available for review at the August 2016 meeting.

### Board Vacancy

- No letters of interest at this time.

### Hangar Lease:

- Jim Novak spoke with Shaun Shea, Morrison Maierle regarding identifying the property lines. The lines will be marked with rebar and plastic caps.
- It was also discussed to have enough space to park a vehicle.
- Jim Novak asks for some guidance on the footage for this project; Dr. Casey suggests 15’.

**V. New Business:**

- Runway Lights: All but two lights have been replaced; these two lights are in need of repair.
- FAA 5010 Inspection: The inspection has taken place, we should have our report in about one month. *Jim Novak notes: the report is not a grade, its’ information about the airport (example: what size plane can land at Bowman Field Airport).*

**VI. MISCELLANEOUS:** None

**VII. Public Comment:** None

**Adjourn:** Dr. Tim Casey motioned to adjourn the meeting. Bill Willing seconded the motion. Motion carried unanimously.

Respectfully Submitted,

*Jodi L. Lechman*

Jodi L. Lechman  
Secretary, Planning Department

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