

**Airport Advisory Board Meeting Minutes  
Anaconda – Deer Lodge County  
June 29, 2016 – 7:00 a.m. Pilot’s Lounge**



**Members Present:** Chair Greg Bahr, Tim Casey, Vice-Chair Al Messer, Nick Nardacci, Airport Manager Jim Novak, Bill Willing

**Members Absent:** Jim Jonas, Commissioner Terry Vermeire

**Others Attending:** Jodi Lechman, Secretary Planning Dept.

**Guests:** None

I. Chair Greg Bahr called the meeting to order.

II. **Approval of Minutes:** A motion was made by Vice-Chair Al Messer to accept the minutes of the May 25, 2016 meeting. Dr. Casey seconded the motion. Motion carried unanimously.

III. **MANAGER’S REPORT:** (Provided by Jim Novak, Airport Manager)

Courtesy Car:

- The courtesy car has not been located.
- When a resolution has been made with the insurance company, we’ll table further discussion until late fall; after a fence and security system are in place.

Fence/Environmental Assessment:

- The fence project is on schedule.
- County budgets are due in July, once the project is approved and we know we have the match, the project will go out to bid.

Digiwx Visibility:

- Steve Smith (Digiwx Representative/Technician) installed the new power pac; everything is working at this time.

**MANAGER’S REPORT:** (continued...)

#### Odor in lounge area:

- The odor is still present, there are days when it is worse than others.
- There was discussion about tearing down a wall, to see if a leak can be found; there will be further discussion on this at the July 2016 meeting.

#### Weed Control:

- Have not received a bid from Pioneer.
- Jim will contact Carl Nyman to discuss the contract between ADLC/WET and Big Sky Restoration.
- Wayne Wendt has requested that mowing be done around the lights (this will assist him with his mowing). Jim Novak will speak with Connie regarding the extra hours that will be required of him to do this.

#### **IV. Old Business:**

##### Website:

- Jodi discussed the requested changes with Casey Ferguson, he is able to accommodate these changes/additions. There were some additional questions that will be referred to Jim Jonas (see reference below):
  - Commissioner Terry Vermeire: Add at bottom of ADLC website – a tab for airport
  - Nick Nardacci: Add on airport site: space available for rent
  - Nick Nardacci: Add on airport site: courtesy car information
  - Jim Jonas: The website for the digiwx (<http://www.digiwx-3u3.com/>) should be added. A link to this website would be good. I often use it to see the weather conditions at the field. I would recommend this being a link above the airnav button.
  - Jim Jonas: Rules and Regulations link should be updated to the full document. *(referred to Jim Jonas)*
  - Jim Jonas: Map/Image should be updated. For the general public, a map showing the airport location approximate to town would be good. For pilots, and schematic similar to the one shown in the airport facility directory ([http://aeronav.faa.gov/afd/31mar2016/nw\\_74\\_31MAR2016.pdf](http://aeronav.faa.gov/afd/31mar2016/nw_74_31MAR2016.pdf)) would be good. *(referred to Jim Jonas)*
  - *An additional request was made to add an aerial of the airport layout, maybe retrieve from Morrison Maierle.*

##### Marketing:

- Jodi spoke with Lisa Bracco (the new Chamber Director), she will provide a marketing packet that will be available in the Airport Lounge; this should be available by the July 2016 meeting.

##### Board Vacancy

- Jodi received an update from Heather Edwards, there have been no letters of interest to date.

##### Hangar Lease:

- Jodi will collect an e-mail address and a phone number for each individual currently in an Airport Hangar Lease.
- Invoices will be sent the week of August 29, 2016.
- It was decided that all meeting minutes will be forwarded to leasees.
- It was discussed that prior to sending invoices a letter will be mailed inviting leasees to attend future Airport Board Meetings and to receive their input regarding the hangar leases.

Dr. Tim Casey motioned to “draft” a letter to leasees regarding the hangar leases (getting input prior to invoicing) and inviting leasees to future board meetings; and once there is a “final” mail to all leasees. Al Messer seconded the motion.

Motion carried unanimously. All voting in favor.

**V. New Business:**

- Bill Willing: When is the next scheduled visit with Morrison Maierle? We should schedule a visit to discuss airport trends, etc. Jim Novak: There is not a future visit scheduled at this time; I can get one scheduled.
- The airport should be more active with Life Flight, we should hear their needs, etc.
- Invite RJ Tocher to a meeting to get his input with regards to the med flights.

**VI. MISCELLANEOUS:** None

**VII. Public Comment:** None

**Adjourn:** Bill Willing motioned to adjourn the meeting. Dr. Tim Casey seconded the motion. Motion carried unanimously.

Respectfully Submitted,

*Jodi L. Lechman*

Jodi L. Lechman  
Secretary, Planning Department

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