

**Airport Advisory Board Meeting Minutes
Anaconda – Deer Lodge County
May 25, 2016 – 7:00 a.m. Pilot’s Lounge**



Members Present: Chair Greg Bahr, Vice-Chair Al Messer, Commissioner Terry Vermeire, Tim Casey, Jim Jonas, Airport Manager Jim Novak

Members Absent: Carol Ann Durham, Nick Nardacci, Bill Willing

Others Attending: Jodi Lechman, Secretary Planning Dept

Guests: None

I. Chair Greg Bahr called the meeting to order.

II. Approval of Minutes: A motion was made by Vice-Chair Al Messer to accept the minutes of the April 27, 2016 meeting. Dr. Casey seconded the motion. Motion carried unanimously.

III. MANAGER’S REPORT: (Provided by Jim Novak, Airport Manager)

Courtesy Car:

- The courtesy car was reported stolen on Friday, May 20th by Airport Manager Jim Novak. Jim filed a police report that evening and notified Doug Clark and Connie Ternes-Daniels.
- Jodi Lechman reported the stolen vehicle to Jessica Collinsworth, so she could cancel the insurance and file a claim with MMIA.
- As of Wednesday, May 25th, there are no leads with regards to this theft.
- The same week (week of May 16th), the hangar belonging to Corky Rice had a break-in attempt, nothing was stolen.

Fence Update/Environmental Assessment:

- Everything is ready to go at this time, just waiting for FAA to sign off. Once FAA signs off, the project will go out for bids.

MANAGER'S REPORT: (continued...)

Digiwx Visibility:

- The Digiwx visibility is out again -- visibility is a requirement, needs to be a priority getting this fixed.
- Steve Smith (Digiwx Representative/Technician) will schedule a date/time to install the new part (Steve will do the installation and see if he can find a resolution to this issue). This will be done prior to the next meeting of June 29th, an update will be provided at that time.

Odor in lounge area:

- Saltenberger Heating-Plumbing re-set the toilet and changed the wax ring; it has been determined that this was not the cause of the odor (odor is still present).
- Odor has been around for 4-5 years, extending the chimney was discussed.
- Will discuss further at the June, 2016 meeting.

Weed Control:

- Jim will get an estimate from Pioneer and ARCO; and will also discuss with Carl Nyman the contract between ADLC/WET and Big Sky Restoration.
- Update provided at June 2016 meeting.

IV. Old Business:

Website:

- Website cannot be viewed at The Airport Pilot Lounge due to internet access.
- Jodi will follow-up with Casey Ferguson to get an update on the following changes/additions to be made to the Bowman Field Website.
 - Commissioner Terry Vermeire: Add at bottom of ADLC website – a tab for airport
 - Nick Nardacci: Add on airport site: space available for rent
 - Nick Nardacci: Add on airport site: courtesy car information
 - Jim Jonas: The website for the digiwx (<http://www.digiwx-3u3.com/>) should be added. A link to this website would be good. I often use it to see the weather conditions at the field. I would recommend this being a link above the airnav button.
 - Jim Jonas: Rules and Regulations link should be updated to the full document.
 - Jim Jonas: Map/Image should be updated. For the general public, a map showing the airport location approximate to town would be good. For pilots, and schematic similar to the one shown in the airport facility directory (http://aeronav.faa.gov/afd/31mar2016/nw_74_31MAR2016.pdf) would be good.

Marketing:

- A new Chamber Director has been announced (Lisa Bracco); we will give her some time to get settled and then discuss with her a marketing package to be available in the Airport Lounge.

V. New Business:

- Board Vacancy: no one has expressed an interest to date.
- Hangar Lease: Jim will bring the revision update to the June 2016 meeting.

VI. MISCELLANEOUS: None

VII. Public Comment: None

Adjourn: Dr. Tim Casey motioned to adjourn the meeting. Jim Jonas seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Jodi L. Lechman

Jodi L. Lechman
Secretary, Planning Department

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