

## ANACONDA-DEER LODGE COUNTY

# BOARD OF PUBLIC HEALTH MEETING MINUTES

Thursday, May 19, 2016, 4:30 pm

Anaconda Community Center, 3<sup>rd</sup> Floor Conference Room

**Present:** Margaret Osika, Katherine Basirico, John Drastal (via Skype) & Sandy Bivins (via Skype), Karen Solberg, Jane Dierenfeldt (BOH Chairperson), Terry Vermeire, J. D. Anderson, Kate Coward.

**Excused/ Absent:** Karen Courtney, Cindy Reed (Health Officer), Ashley Philips, Audrey Mattson  
**Guests:**

- I. Call To Order – Jane Dierenfeldt called the meeting to order at 4:36 PM.
- II. Approval of April 21, 2016 minutes – Margaret Osika motioned to approve the minutes with minor changes, Terry Vermeire seconded and the motion passed with all in favor.
- III. Public Hearing for variance: Jane D opened the variance public hearing at 4:40 PM. Karen discussed details of the variance application and answered questions regarding drain fields, well depth, separation distance etc., process for putting in a septic system and gave examples of existing systems. Public Hearing was closed at 5:10 PM. Jane D. called for a motion. Margaret O. motioned to accept the variance request, J.D. Anderson seconded and the motion passed with all in favor.
- IV. Department Reports:
  - A. Environmental Health Department – Karen Solberg briefly reviewed the report she had provided the board via email. Brief discussion was held regarding the 2013 Food Code indicating the need for each establishment to have a certified Food Protection Manager, no bare hand contact with ready-made food, variance for taffy makers at Philipsburg Candy store.
  - B. Public Health Department – Katherine B. briefly discussed the department report. Katherine B. explained the Survey Monkey works and will email draft community health assessment questions to board members for review.
    - Katherine B. suggested that board members individually subscribe to/access links to minutes and newsletters of other boards so as to decrease the size of message emailed to members prior to each Board of Health Meeting. Jane D and J.D. Anderson will provide the links to the board members.
    - Update was given on the LAC ordinance. Modified draft ordinance is being prepared and will be again brought before the Commission in June.



Katherine Basirico  
Jane Dierenfeldt

- Highlights of the Tri-County Tobacco Prevention Olympics/Family Wellness day were given including the participation of 56 people for the Suicide Remembrance Walk and that A-DLC will hold the trophy for 2016.
- C. County / Commission Update. – Terry Vermeire gave a brief Commission update including: approval of the Public Health Emergency Preparedness grant for FY 17.
- D. Code Enforcement Officer – No report.
- V. Old Business:
- BOH Vacancies – Ex-Official member appointed by the Board of County Commissioners remains vacant. – Discussion was held, some names were brought forth and BOH members will be reaching out to them.
  - Strategic Planning Update: brief discussion was held. No written feedback was sent to Jane D. Work will continue over the next few weeks. Draft will first need to be approved by Board of Health, then be sent to County Attorney for review, then be brought before the County Commission for approval.
- VI. New Business:
- Discussion regarding future speakers to give reports/presentations to the BOH was held. BOH members will reach out to those mentioned. Margaret O. will email list of potential speakers to BOH members. Also discussed was the frequency of these reports, every other month or quarterly.
- VII. Miscellaneous/Announcements, including educational offerings: -
- Jane confirmed that the letter of support for the MT Environmental Health Association (MEHA) had been sent.
  - Discussion was held regarding proxy voting for BOH meetings. The need for proxy voting was not determined at this time.
  - Margaret O. mentioned a free day long Suicide Awareness meeting which will be held in Helena in the month of June. Continuous Education credits will be available.
  - Sandy B. congratulated Karen Solberg on receiving the Acella scholarship.
  - Jane D. spoke with Connie Ternes-Daniels regarding insurance for the BOH through Daniels Insurance company.
  - Karen S. will provide updated Truck Wreck Protocol for BOH to sign.
  - Discussion of having BOH members attend BOH meetings in other counties was held.
- VIII. Public Comment: - none
- IX. Adjourn: Motion to adjourn was made at 5:50 PM by John D., seconded by J.D. Anderson and the motion carried with all in favor.

Next Meeting: Next Meeting, June 16, 2016, 4:30 pm, Third floor conference room  
Community Service Center.