

**Hearst Free Library Board of Trustees Meeting Minutes**  
**April 4, 2016 - 4:00pm**  
**Hearst Free Library**

Trustees Present: Mary Murphy, Patricia Mulvey, Scott Swan, Mary Lynn McKenna

Library Staff Present: Sam Walters, Hearst Free Library Director

Trustees Absent without Excuse: Debra Brickley

Others Present: Rose Nyman

### **I. Call to Order**

Chairperson Mary Lynn McKenna called the meeting to order at 4:01pm.

### **II. Approval of Minutes**

Trustee Mary Murphy made a motion to approve the March 7, 2016 meeting minutes, Trustee Patricia Mulvey seconded the motion, and it passed unanimously.

### **III. Director's Report**

Director Walters reported that:

- He along with Chairperson McKenna attended the Broad Valleys Library Federation retreat on 3/11/16.
- All four of the library's Community Concert Tickets were checked out for the 3/16/16 Rob Quist concert.
- The computer classes he taught at the Metcalf center on 3/8/16 and 3/15/16 had three attendees each.
- Movie night on 3/18/16 had 9 attendees and showed "North to Alaska"
- Movie night on 4/1/16 had 8 attendees and showed "Shakespeare in Love"
- He set up a booth for the Children's' Fair at Lincoln Elementary on 3/31/16
- Video Game Day on 3/24/16 had roughly 25 participants.
- The library, in conjunction with the Anaconda Community Intervention, has started hosting "Magic the Gathering" card games.
- The library will host an Avalanche Safety workshop on 4/13/16 that is sponsored by Montana State University extension agent, Abbie Phillip.
- On 4/12/16 the library will hold story times for an estimated 80 Head Start students.
- Library staff have started planning for the summer reading program, and that staff member, Jamie Costle, will be taking the lead on this.
- The library will host a dinosaur themed event for children ages 5-12 on 4/27/16 and 4/30/16.
- The Anaconda Adult Learning Center will be holding interviews for a new director on 4/5/16.
- The Friends of the Library have offered to provide library staff with CPR training.

- He will be meeting soon with Sandi Wenger to go over the details of the cake pan lending program.

Chairperson McKenna mentioned that at the BVF retreat the Bozeman library director mentioned that they serve a large homeless population which has caused various problems.

Ms. Rose Nyman mentioned that at least one homeless individual regularly patronizes the Hearst Free Library, but that person has caused no problems so far.

Ms. Nyman asked if any plans had been made for a retirement party for Anne Dobney of the Anaconda Adult Learning Center. Director Walters replied that he had not heard of any plans yet.

Ms. Nyman asked if the “Week of the Child” is through Head Start. Chairperson McKenna replied that yes it is.

#### **IV. Financial Report**

Director Walters reported that:

- The library did not receive the grant from the Montana History Foundation

#### **V. Building Report**

Director Walters reported that:

- He spoke with Peter Rudd of SMA Architects on 3/23/16. Mr. Rudd was not able at that time to provide a specific date to start work on the library’s roof.
- The surveillance system is up and running, and that Trustee Mulvey had paid for an additional camera to be placed outside by the fire escape. This new camera is not yet installed.
- The flag display case is currently being constructed, and it will be placed in the main room on the second floor of the library.
- The Job Corps folks were able to find and deliver to the library some leftover paint from last year’s painting project. This will be used to touch up marks on the walls and graffiti in the bath room.

#### **VI. Unfinished Business**

None

#### **VII. New Business**

None

#### **VIII. Miscellaneous/Announcements**

Director Walters stated that due to expected staff shortages in June (3 of 6 staff members will be out) he is looking to hire temporary replacements, but may ask the board to reduce the library’s operating hours in June.

Trustee Mulvey offered to volunteer during June. Director Walters replied that he would contact the Clerk and Recorder's office for details.

**IX. Public Comment**

**X. Adjourn**

Trustee Mulvey made a motion to adjourn, Trustee Scott Swan seconded the motion, and it passed unanimously. The meeting adjourned at 4:32pm.

Respectfully Submitted By

Sam Walters  
Sam Walters, Director and Board Secretary

Approved By

Mary Lynn McKenna  
Library Board of Trustees, Chair