

***Airport Advisory Board Meeting Minutes  
Anaconda – Deer Lodge Country  
February 24, 2016 – 7:00 a.m. Pilot's Lounge***



**Members Present:** Vice Chair Al Messer, Commissioner Terry Vermeire, Tim Casey, Greg Bahr, Jim Jonas, Nick Nardacci and Airport Manager Jim Novak

**Members Absent:** Bill Willing (out of state for winter), Carol Ann Durham

**Others Attending:** Paula Arneson, Administrative Asst. Extension/Health Dept.; Jodi Lechman, Secretary Planning Dept.

**Guests:** None

I. Greg Bahr called the meeting to order.

II. **Approval of Minutes:** Correction to minutes: Greg Bahr's name was in members absent and should be in members present – note: correction will be made. A motion was made by Dr. Casey to accept the minutes of the January 27, 2016 meeting. Al Messer seconded the motion. Motion carried unanimously.

**III. MANAGER'S REPORT:**

Courtesy Car:

- Jim Novak received keys, license plates and registration the week of February 15, 2016.
- Car is currently in the shop for battery replacement
- The sign-in sheet is in progress; Doug Clark suggested changes that need to be made to the form before it is given to MMIA for the insurance activation.

**V. Old Business:**

Hangar Lease:

- Current rate is .4cents sq. ft.; the commissioners are requesting the rate be raised to .8cents per sq. ft.
- Jim Novak will attend Commission meeting when the lease fee is discussed.

Website:

- Vauthier/Ferguson designed the airport website; Shaun Shea reviewed the site.
- Website is up and running excluding the lease agreement
- Board members will view the website at the next board meeting

Fence:

- The wildlife management fence is scheduled to be constructed after July 1, 2016; it was noted by Jim Novak that the estimated completion time would be approximately one month.

Fence (continued).....

- Morrison Maierle, Inc. are still waiting to hear from the FAA regarding the Environmental Assessment.
- The fence will be constructed using steel posts and there will be gates placed throughout to allow wildlife to escape in the event they are able to access the fenced in area.
- Once the fence is completed; it was discussed that a group (possibly the “boy scouts” or an organization with a lot of members) would be contacted to assist with herding out the wildlife.

Snow Plow/Digiwx:

- Jim Novak reported that the snow plow has been repaired and is in good working order; he also reported that the Digiwx is in good working order.
- The snow plow repair costs were \$1,500 to repair the gears only. A new transfer case would have cost approximately \$15,000.

**V. New Business:**

Marketing:

- Paula spoke with Jenny Hershberger, Butte Extension Office about her creating, assembling and selling (Jenny would charge a percentage of the sales) a marketing packet as to why an individual would want to land at Bowman Field. Jodi and/or Paula will follow-up with Jenny regarding this conversation.

**VI. MISCELLANEOUS:**

- Robert Peccia & Associates did an asphalt study; the report indicated bad marks to the ramp area and good marks for the runway/taxiway. Total project is estimated at \$100,000.
- The yearly municipal airport update from MT Aeronautics occurred in January, which is too late to include the courtesy car at Bowman Field.
- Jim Jonas volunteered to scan and email the Peccia report to all.
- Shellabarger property – Dr. Casey asked if there would be possible litigation regarding the fence since the new wildlife fence will cause the Shellabarger property to be “fenced-in”. Novak explained that the new fence will be in the same place it is now, regarding the Shellabarger property.

**VII. Public Comment:** None

**Adjourn:** Dr. Casey motioned to adjourn the meeting. Jim Jonas seconded the motion. Motion carried unanimously.

Respectfully Submitted,

*Jodi L. Lechman*

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Secretary, Planning Department