

**Anaconda-Deer Lodge County
Study Commission Meeting
6:00 p.m. Thursday, February 12, 2015
Courthouse Courtroom**

Present: Heather Edwards, Dan Tocher, Linda Sather, Adam Vauthier, Terry Galle

Others Present: Commission Chairman Kevin Hart, Administrative Assistant Julie Hoffman, CEO Connie Ternes Daniels, and Chief of Law Enforcement Tim Barkell

I. Call to Order

- A. Heather Edwards called the meeting to order at 6:00 p.m.

II. Approval of Minutes

- A. Adam Vauthier moved to approve the minutes from the January 7, 2015 meeting; seconded by Dan Tocher.

Motion carried unanimously.

III. Financial Report

- A. Heather Edwards presented the Financial Report to the members of the Study Commission. YTD expenditures total \$2,180.79. Ms. Edwards also provided members of the Study Commission with a copy of Resolution 15-05, a Resolution to Create An Account Budget For The Anaconda Deer Lodge County Government Review Study Commission Board, which was approved by the Commission on February 3, 2015.

IV. Old Business

A. Reaffirm Appointment of Chairman

- i. Linda Sather moved to reaffirm Heather Edwards as Chairman of the Study Commission; seconded by Dan Tocher.

Motion carried unanimously

B. Reaffirm Appointment of Vice-Chairman

- i. Linda Sather moved to reaffirm Adam Vauthier as Vice-Chairman of the Study Commission; seconded by Dan Tocher.

Motion carried unanimously

C. Department Head Meeting

- i. Tim Barkell, Chief of Law Enforcement listed out the duties he performs as the Chief of Law Enforcement. Some of these responsibilities include (but are not limited to) the following:
- Manage the Police Department, Dispatch, Detention Center, Animal Control, Civil Department, and Search & Rescue
 - Make arrests, conduct investigations, provide court security, testify in court

- Serve civil papers, serve subpoenas, conduct sheriff sales, do VIN inspections, and conduct all internal investigations
- Provide security at high school sporting events, do patrol, and deal with traffic and parking issues
- Transport inmates and transport patients to and from the Montana State Hospital (Warm Springs)
- Budgets for eleven (11) departments and all police department payroll

In addition to the above duties, Chief Barkell is also the Chairman of the DUI Task Force and was appointed by the Governor to be a member of the 24/7 Program. He is also a member of the Southwest Montana Drug Task Force, a member of the Jail Advisory Committee, Anaconda Deer Lodge County Communications Board, and the Tobacco Prevention Program.

He stated that the most important problem presently confronting ADLC Law Enforcement is the lack of man power. He added that law enforcement needs additional equipment and training.

Further, Chief Barkell stated that additional funds for law enforcement to increase man power would be ideal. Currently, only 2-3 officers are on duty during a shift. These officers are responsible for answering all calls in Anaconda Deer Lodge County. In addition, these officers must also prepare detailed reports, perform civil duties, conduct VIN inspections, provide security for court proceedings and special events, and transport inmates, and transport patients to and from Montana State Hospital (Warm Springs). Chief Barkell proposed hiring two additional officers at a lower rate of pay to handle these additional duties. He stated this would actually save the County money by cutting down on the amount of overtime that is accrued doing these additional duties.

CEO Ternes Daniels asked Chief Barkell if he felt his position is effective as an elected position or if he felt it would be more effective as an appointed position. Commission Chair Hart posed the same question, adding that the only qualifications to be elected for the position are that one is 18 years of age with 5 years of experience and no felony convictions. Whereas with the position being appointed, the County would set the qualifications.

Chief Barkell stated that although as an elected position, the public has the opportunity to remove the Chief of Law Enforcement every four years if he/she is not performing as expected, if the position was appointed the County/Commission would have the ability to set the qualifications for the job and have oversight of the position.

Adam Vauthier inquired as to the salary for this position. CEO Ternes Daniels informed the Study Commission that the salary Chief Barkell's salary is \$63,483.20, plus a \$2,000.00 stipend, plus 1% of base salary yearly for longevity. She explained the \$2,000.00 stipend is per state law because of the sheriff's duties Chief Barkell is required to do.

- ii. Connie Ternes Daniels, CEO informed the Study Commission that her position is a non-partisan elected position which serves as the chief administrative officer of the local government. The CEO referred the Study Commission to the Charter for a complete list of the Chief Executive's duties.

CEO Ternes Daniels presented the Study Commission with written information with regard to the questions that were presented to her prior to this evening's meeting. Her responses are attached to the minutes.

CEO Ternes Daniels stated that if the Charter remains as is and the Chief Executive remains an elected position, she recommends a professional administrative staff be built into the Charter to support the CEO.

Adam Vauthier asked what two key positions would be most important in that support role. CEO Ternes Daniels stated a finance director and HR director would be essential. She stated that although the Commission Chair serves as the spokesperson for the community, the CEO serves in that role as well.

Commissioner Hart stated he appreciates CEO Ternes Daniels' honesty regarding her above comments. He stated that the CEO is expected to wear many "hats." However, it is unreasonable to expect that, under election law, a person will have experience in all areas.

With regard to infrastructure, Adam Vauthier asked for clarification with regard to the waterline replacements and how much longer NRD funds will be available for the project. CEO Ternes Daniels stated that NRD funds will be available for another three years. She informed the Study Commission that the vast majority of the project is complete. She stated that NRD's total contribution will be \$20 million while the County's portion will total \$2 million.

Heather Edwards thanked CEO Ternes Daniels for the detailed information she provided. She stated the Study Commission will be counting on her knowledge, expertise and guidance in the future.

Rose Nyman – 121 E. 3rd: Ms. Nyman inquired into the status of PILT agreements with non-profits in ADLC. CEO Ternes Daniels stated she will get a list of current PILT agreements.

D. Approval of Policies and Procedures for the ADLC Study Commission

- i. Members of the Study Commission did not have any changes to the Policies and Procedures.

Linda Sather moved to approve the Policies and Procedures for the ADLC Study Commission; seconded by Terry Galle.

Motion carried unanimously.

E. Department Head Meetings in March and April

- i. March – County Attorney Ben Krakowka and MSU Extension Agent Abbie Phillip
April – Anaconda Deer Lodge County Commissioners

Terry Galle and Kevin Hart informed the Study Commission that they will not be present at the March meeting.

V. New Business

A. Civic Group: Search & Rescue – Marty Mavrinac, Sr.

Mr. Mavrinac was unable to attend this evening's meeting. Heather Edwards will attempt to re-schedule him for the March 12th meeting.

B. Format for Meetings with Various Civic Groups

Heather Edwards distributed information with regard to a citizen input form and asked the group to provide input as to whether the Study Commission should put any of the questions in a brochure or on a postcard and mail it out to the community to get feedback.

Terry Galle thought it as a great idea.

Linda Sather and Heather Edwards stated the questions could also be asked at public meetings.

Kevin Hart commented that it is important that the community know what the purpose of the Study Commission is prior to commencing a public meeting in order to keep it on task. He stated it may be a good idea to explain what the Study Commission can and *cannot* do.

Heather Edwards agreed and stated it may be worthwhile to do a small handout explaining what a charter form of government is and how it functions with regard to Anaconda Deer Lodge County.

Linda Sather informed the group that she has four meetings lined up with various civic groups – Chamber of Commerce, Kiwanis, American Legion, and Knights of Columbus. Heather Edwards and Terry Galle will meet with the Chamber of Commerce on February 25th and Kiwanis on February 26th. Linda Sather and Dan Tocher will meet with the American Legion. The Knights of Columbus meets on March 9th and it is yet to be determined who will meet with this group.

Adam Vauthier suggested making a list of all the civic groups in town so that no one is left out. Adam will compile the list and email it to Linda Sather who will be responsible for contacting the organizations.

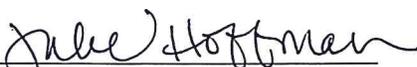
Rose Nyman – 121 E. 3rd: Ms. Nyman informed the group that Knights of Columbus meets at the Ancient Order of Hibernians. Ms. Nyman also suggested handing out different sets of questions at each meeting so that the Study Commission gets a variety of answers. She also suggested having members of the Study Commission attend the government classes at the high school. Adam Vauthier stated this is a great idea.

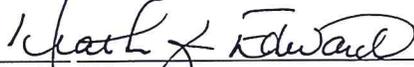
Dan Tocher asked Heather Edwards when the public meetings were scheduled. Heather Edwards informed the group that public meetings were scheduled for June 11, 2015 and October 8, 2015.

VI. Public Comment – None

VII. Adjournment

Adam Vauthier moved to adjourn the meeting at 8:19 p.m.; seconded by Linda Sather.


Julie Hoffman
Administrative Assistant


Heather Edwards
Study Commission Chair