



ANACONDA-DEER LODGE COUNTY  
PLANNING DEPARTMENT  
800 MAIN, ANACONDA, MT 59711  
(406) 563-4010

ADMINISTRATIVE DEVELOPMENT APPLICATION (ADP)

(Please Fill Out Entire Application)

**ABSOLUTELY DO NOT BEGIN PROJECT UNTIL ALL PAPERWORK IS FINALIZED AND PHYSICAL PERMIT HAS BEEN OBTAINED**

**ABSOLUTELY NO BUILDING OVER ANY SERVICE/UTILITY LINES SUCH AS GAS, SEWER, SEPTIC, WATER OR ELECTRICAL SERVICE LINES MUST CALL 811 FOR LINE LOCATES**

Date of Application: \_\_\_\_\_ Admin. Development Permit #: \_\_\_\_\_

Date of Receipt: \_\_\_\_\_

**PERSONAL INFORMATION**

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone/Mobile #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Physical Address of Project Property: \_\_\_\_\_

New Address Assigned (if necessary): \_\_\_\_\_

**CONTRACTOR INFORMATION**

Contractor #1: \_\_\_\_\_ Self: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone/Mobile #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**DOES CONTRACTOR HAVE A BUSINESS LICENSE IN ADLC: Yes: \_\_\_\_ No: \_\_\_\_  
Year License Last Renewed: \_\_\_\_\_ License #: \_\_\_\_\_**

Contractor #2: \_\_\_\_\_ Self: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone/Mobile #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**DOES CONTRACTOR HAVE A BUSINESS LICENSE IN ADLC: Yes: \_\_\_\_ No: \_\_\_\_  
Year License Last Renewed: \_\_\_\_\_ License #: \_\_\_\_\_**

General Project Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

More Than One (1) Cu Yd of Soil Disturbed: Yes \_\_\_\_ No \_\_\_\_ More Than Five (5) Cu Yds of Soil Disturbed: Yes \_\_\_\_ No \_\_\_\_



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**PROJECT DESCRIPTION CHECKLIST**

DESCRIPTION	YES	NO	ADDITIONAL COMMENTS/REMARKS
<b>Demolition</b>			
Buildings			
Infrastructure (Driveways, Sidewalks, Etc.)			
Trees/Shrubs			
<b>Excavation</b>			
Footings			
Foundation			
Posts/Poles			
Install/Repair Water Line			
Install/Repair Well			
Install/Repair Sewer			
Install/Repair Septic System			
Install/Repair Electric Service			
Install/Repair Gas Line			
Other: _____			
<b>Grading</b>			
Access Road			
Driveway			
Sidewalks			
Parking Lot			
<b>Landscaping</b>			
Revegetation			
Sod			
Trees/Shrubs			
Garden for Food			
Irrigation System			
<b>Fencing</b>			
Removed/Installed/Both			
<b>Soils</b>			
Will Soil Be Removed from Site?			
If So, Where Will This Be Discarded?			
How Much Soil Will Be Removed?			
Will Soil Be Brought to Site?			
If So, Where Will This Be Obtained?			
How Much Soil Will Be Brought In?			
<b>Other/Additional Comments:</b>			



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SITE PLAN DRAWING

**DIMENSIONS MUST BE PROVIDED AS WELL AS ALL STREET/ROAD NAMES AND ALLEYS  
IF BUILDING PERMIT IS NEEDED, ENGINEERED DRAWINGS WOULD BE ACCEPTED**

	<b>SAMPLE</b>	

1 square = \_\_\_\_\_



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I do hereby acknowledge that all information on this application and on the attached plans is true and correct, and that the activity or development permitted will be conducted in full compliance with all ordinances of Anaconda-Deer Lodge County, as well as all state and federal laws. The activity or development will be in full compliance with all conditions imposed on the approval of this permit and that the permit and conditions imposed are binding on future owners of the subject property and on future building permits issued for this site.

**X** \_\_\_\_\_  
**Property Owner/Contractor** **Date**

ADMINISTRATIVE REVIEW (Staff Use Only)

Legal Description of Property: \_\_\_\_\_

Geocode: \_\_\_\_\_

Assessor: \_\_\_\_\_

This permit will also require:

Building Permit: \_\_\_\_\_

Demo Permit: \_\_\_\_\_

Driveway Approach Permit: \_\_\_\_\_

Well and/or Septic Permit: \_\_\_\_\_

CONSENT FOR ACCESS TO PROPERTY FOR THE PURPOSE OF ENVIRONMENTAL SAMPLING

In support of Anaconda-Deer Lodge County's (ADLC) Interim Institutional Controls Program, ADLC would like your consent to collect samples on your property. Please fill out the information below and return with your Administrative Permit Application.

I, \_\_\_\_\_ (printed name), **property owner/contractor** of the property located

at \_\_\_\_\_, Anaconda, MT 59711, give my consent for employees and/or

representatives of ADLC to access my property for the purpose of collection of soil samples. I understand that these actions are

undertaken by EPA pursuant to its responsibilities under the Comprehensive Environmental Response, Compensation, and

Liability Act (CERCLA), 42 U.S.C. 9601 et seq (also known as Superfund).

**X** \_\_\_\_\_  
**Property Owner/Contractor** **Date**



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**INSTITUTIONAL CONTROLS/COMMUNITY PROTECTIVE MEASURES PROGRAM**

***For Your Information***

**Incidental Mine Waste Notice**

Residents and property owners in Anaconda-Deer Lodge County need to be aware that the area includes many historic mining districts that may contain hazardous waste. These sites include the Anaconda Smelter Superfund and Georgetown Railroad Superfund sites as well as many other abandoned mined areas in the county. If during excavation and development activities you locate potential mine waste or suspicious materials, ADLC recommends you do the following:

- Cease all activities which might expose yourself, others, or your animals to potential waste until an investigation by a qualified professional is conducted and the site is determined to be safe.
- Contact the ADLC Superfund Department at (406) 563-7476 or the ADLC Planning Department at (406) 563-4010. In the event, ADLC does not have jurisdiction of the site, you will be directed to the appropriate agency.
- Common smelting waste includes black slag and cinders, pale yellow and orange tailings, white/gray powdery ash material, and rocks with a scaly green deposit on the surface.

If you require further assistance, please contact the ADLC Planning Department at (406) 563-4010. ADLC's Superfund experts as well as other county staff will do their best to either assist you or direct you to the appropriate party for assistance.

**Superfund Soil Repository**

Some projects in Anaconda-Deer Lodge County may involve contaminated soil that may need to be placed in the Superfund Soil Repository. After reviewing your application, the county and Superfund will determine if special soils handling is required, and you will be given written instructions by Superfund on how to handle the soils and they will guide you through the process.

Placement of soil in the repository must be part of an approved Administrative Development Permit and Institutional Controls Work Plan. The Superfund Coordinator (406) 563-7476, must be contacted at least 24 hours in advance of beginning excavation. The repository is generally open Monday through Friday, 7 a.m. to 4 p.m. and some seasonal hours may apply.

Only Superfund-related contaminated soil, mining millings, or smelting waste material may be placed in the repository.

A pre-entry briefing is required prior to placing soil and the Superfund Coordinator must be notified at the beginning and the end of each day's hauling activities.

Personal safety equipment is required for all drivers and passengers.