

Minutes
Tuesday November 9th 2021 12 PM
Anaconda Deer Lodge County URA TIF Board
Community Service Center 3rd Floor Conf. Room

I. Call to Order and Roll Call Call to order at 12:06pm

- a. In attendance: Dawn Dee, Rose Nyman, Carl Hamming, Kristy McKay, & Jim Davison**
Staff: Adam Vauthier & Teah Fuller
Others: Vanessa Romero, Margie Smith, Ken Maynard ,Roman Radomyslsky, Debbie Johns, James Rosien, Beatriz Pitcher, Peter Pitcher, Sue Konicek, Ed Strommen, & Jana Roe
Phone: Michelle Collins & Mandy Peacock

II. Approval of Minutes from the September 1st, 2021 Meeting

- a. Rose Nyman moves to approve the minutes from September's meeting, Carl Hamming seconds the motion and it passes unanimously.**
- b. Kristy Mckay mentions one correction on the date on top of the minutes. It needs to be changed to the correct date.**

III. Financial Report

- a. Adam Vauthier gives a financial report. He explains that allocations have gone up by 40k. Adam Vauthier explains the only outstanding contract is American Eye Care. Adam vauthier states they are working on the paperwork for this project.**
- b. Adam Vauthier gives updates on extensions of applications and open projects.**
- c. Adam Vauthier explains there is a small discrepancy in the budget of a few hundred dollars with the county, likely because the board didn't use all of the admin money in the previous year.**

IV. Unfinished Business

V. New Business

A. Election of Officers

- a. Carl Hamming nominates Jim Davison for Chair of the board. Kristy Mckay seconds the motion and it passes.**
- b. Kristy Mckay nominates Carl Hamming as Vice Chair. Rose Nyman seconds this motion and it passes unanimously.**

B. Extension Request Last Best Foods

- a. Adam Vauthier gives updates on Last Best Foods projects. Adam Vauthier explains why they need an extension and that he feels confident that they will complete these projects.**
- b. Jim Davison asks for a motion, Carl Hamming makes the motion to extend Last Best Foods grant contract, Dawn Dee seconds and it passes unanimously.**

C. Extension Request Washoe Theatre

- a. Adam explains the update on Washoe Theatre. The project is complete, but needs to be extended.**

Krisit McKay moves to approve the extension request, Carl Hamming seconds and it passes.

D. Scoring of Applications & Presentations

- a. Strommen Family Investments presents their skylight project. Jana Roe explains that the application is for a skylight that is leaking. It is causing them to not be able to use a table for business. She explains that they have already ordered the skylight. Adam Vauthier asks about the buying process and if this application will be honored by the new owner. Jana explains that this contract will transfer with sale.
 - i. Jim asks about the dollar amount on the application. The application is now for \$4800.
- b. Foundation Group-Infrastructure: Vanessa Romero gives her presentation on her projects. She explains that this application is for her boiler. This will allow heat in her building and create energy efficiency.
 - i. Rose Nyman asks if she would explain her project budget. Vanessa explains this for the board. Rose requests that all files be given to the board ahead of the meetings.
 - ii. Kristy Mckay asks the applicant if the projects are started. The applicant explains that none of these projects have started just the demo.
 - iii. Jim Davison asks if this is one boiler for both sides and she explains that is correct.
- c. Foundation Group-Structural: Applicant explains application which includes sub floors and water damage to the building. She explains an updated budget sheet for the board.
 - i. Krisiti Mckay comments that this is a huge undertaking and she is very thankful she is doing this.
- d. Foundation Group-Facade: Applicant explains application. She explains the new budget to the board.
 - i. Adam Vauthier explains that this application is for 116 and last time they approved 114.
 - ii. Rose Nyman asks for clarification on what will happen with the brick. The applicant explains that the white brick will be completely gone but the red brick will stay.
 - iii. Rose Nyman asks if the door opening will be ADA Compliant. The applicant explains that they will be wider than ADA compliant.
 - iv. Carl Hamming asks about parking and what that might look like. Vanessa explains what the rental space might look like and what parking may look like.
- e. Anaconda Leader-Technical assistance: James Rosien explains the application. The Anaconda Leader is looking to go digital and make a website. Their application is for assistance to get the site up and running. It would also be for equipment and personnel to get it up and running.
 - i. Rose Nyman states she agrees that it needs to be digital. She also states that the economic development board rules may be too restrictive, but should be open to this project.
 - ii. Debbie Johns explains that this project would be for the community.
 - iii. Jim Davison asks if the staff will be trained on the new website. The applicant explains they will have training and it is fairly easy to use.
 - iv. Kirsti Mckay asks the board if technical assistance can cover equipment. Jim Davison explains that federal dollars would consider this could be covered with technical assistance.
- f. Forgotten Times-Structural: Michelle Collins explains the applications for this project. This application is for a wiring update. Nothing in their portion of the building is up to code.
 - i. Adam Vauthier asks if this will be high efficiency lighting. Kristy Mckay explains this application is for wiring not lights.
 - ii. Jim Davison asks if the applicant needs a new service entrance. Michelle Collins explains that the one that was installed about a year ago will be covering their location.
 - iii. Jim Davison asks how much this will bring up to code. This will bring all the wiring up to code.
- g. Fusion -Facade: No applicant is present.
 - i. Jim Davison asks if this was to put in a new plastic covering.
 - ii. Applicant was not present.
- h. ADLC Snow Removal: Carl Hamming explains application. This is for snow removal downtown during heavy snowfall days. This application will be for full removal of snow. He explains that it is a MDT route and the county is stretched thin in other areas during these times.
 - i. Jim Davison asks if they will be called out more than ten times. Carl Hamming explains that he

- thinks it is fewer for major snow events or buildup.
- ii. Kristy McKay asks if MDT is on board with this project. Carl Hamming explains they are on board and a team player.
- iii. Rose Nyman asks what is the route of this area. Carl Hamming explains that it would be within the TIF district and just that area. Carl Hamming explains it is only MDT routes within the TIF district.
- iv. Kristy McKay asks if this would come out of the community funds.
- v. Jana Roe comments that this is good timing because she is trying to deal with this also at Donivans. This would be great for their business.
- i. Discovery Ski-Facade: Beatriz Pitcher gives a run down of the building and what they currently use it for. She explains what needs to be done with the windows, brick and painting.
 - i. Rose Nyman asks if the doors will be left on the south side of the building. Beatriz Pitcher explains that they will not keep the doors.
 - ii. Jim Davison asks if they are just going to keep the paint that is currently there or something different. The applicant says that whatever is brick will stay brick but the shingles will come down.
 - iii. Krisiti McKay asks if she has a bid for the paint. Beatriz provided a bid to the board.
- j. ARA-Structural: Margie Smith and Ken Maynard explain their application. This application is for lighting in the lobby of the historic Montana Hotel.
 - i. Kristy McKay asks about matching funds. The applicant confirms they do.
 - ii. Jim Davison asks if this is the most efficient way to upgrade. Ken explains that this will improve usability and is more efficient.
- k. Copper Village-Structural: Sue Konicek gives a presentation on this application. This application is for a fire escape for the Copper Village's second floor space.
 - i. Rose Nyman asks about the color of the railing. Sue Konicek explains it will match the outside of the building.
- l. BW Blacksmith-Infrastructure: Mandy Peacock gives the rundown of the application. This is to cover new electrical for the building.
- m. BW Blacksmith-Facade: Mandy Peacock explains this is for their facade windows not the masonry.
- n. Davidson - TA: Roman Radomyslsky explains the application. This is to get technical assistance on the basement and potentially the turret. The applicant is working with preservation and architectural consultants.
- o. Davidson - Electrical: Roman Radomyslsky explains this is a repeat application as he is now ready to tackle the electrical portion of the building.
 - i. Carl Hamming asks how much the electrical bids are. The applicant explains the bids.
- p. Scoring
 - i. Strommen Family Investments - Structural
 - a. Kristy: 12 Dawn: 15 Carl: 15 Jim: 14 Rose: 10 Total: 13.2
 - b. The board discussed whether they considered the project already started and did not and proceeded with the score.
 - ii. Foundation Group-Infrastructure
 - a. Kristy: 18 Dawn:17 Carl: 20 Jim:17 Rose: 12 Total:16.8
 - iii. Foundation Group-Structural
 - a. Kristy: 18 Dawn: 17 Carl: 20 Jim: 17 Rose:12 Total:16.8
 - iv. Foundation Group-Façade
 - a. Kristy:18 Dawn: 17 Carl:18 Jim: 18 Rose: 12 Total:16.6
 - b. The board discusses the project is not a duplicate of the other facade project and continues forward with the scoring.
 - v. Anaconda Leader – Technical Assistance
 - a. Kristy: 15 Dawn: 13 Carl:19 Jim:18 Rose:19 Total:16.8
 - b. The board discussed that the funds should not go toward staff time or physical equipment but the software company.

- vi. Fusion – Façade
 - a. No Score board felt the application was incomplete
- vii. ADLC Snow Removal – Community Improvement Project
 - a. No Score moved to community improvement project.
- viii. Forgotten Times – Structural
 - a. Kristy: 19 Dawn:19 Carl:16 Jim:25 Rose:15 Total:18.8
 - b. The board discussed that the bid was oddly perfect or the grant amount, and asked that the applicant get a second bid before beginning the project.
- ix. Discover Ski Corporation - Façade- Paint
 - a. Application not scored as duplicate application category for this round
- x. Discover Ski Corporation - Façade-Plasture
 - a. Kristy: 12 Dawn: 16 Carl:18 Jim:17 Rose:15 Total:15.6
- xi. Discover Ski Corporation - Façade- Windows
 - a. Application not scored as duplicate application category for this round
 - b. The board discussed that the applicant should come back in may with a second application.
- xii. ARA – Structural
 - a. Kristy: 12 Dawn: 16 Carl:16 Jim:16 Rose:9 Total:13.8
 - b. The board discussed that the applicant would lose points for not fulfilling the contract for the previous allocation.
- xiii. Copper Village – Structural
 - a. Kristy: 15 Dawn: 20 Carl:25 Jim:18 Rose:14 Total:18.4
- xiv. BW Blacksmith-Infrastructure
 - a. Kristy: 12 Dawn: 13 Carl:12 Jim:19 Rose:6 Total:12.4
- xv. BW Blacksmith-Facade
 - a. Kristy: 10 Dawn: 13 Carl:19 Jim:13 Rose:7 Total:10.8
- xvi. Davidson-Technical Assistance
 - a. Kristy: 11 Dawn: 16 Carl:13 Jim:18 Rose:9 Total:13.4
- xvii. Davidson-Electrical
 - a. Kristy: 13 Dawn: 19 Carl:15 Jim:20 Rose:8 Total:14.6

Q. The board discusses that the threshold for funding is 13 points and two of the applications did not meet that criteria.

E. Allocation of Funds – At this time the board could take action to allocate funds to applicants including the following:

1. Carl Hamming motions to approve Strommen Family investments full funding, Foundation group infrastructure full funding, Foundation Group structural full funding, Foundation Group facade full funding, Anaconda Leader \$5,056, Forgotten times full funding, Discovery Plaster full funding, ARA funding \$6,050, Copper Village at \$7,000, Davidson Building Technical assistance full funding, and Davidson Building Electrical full funding this motion with special conditions for Anaconda Leader: they provide only will receive technical assistance for the company creating the site and managing the software and Forgotten Times to provide another electrical bid preferably itemized breakdown is seconded by Kristy Mckay and it passes unanimously.
1. Dawn Dee motions to approve ADLC community project for \$10,000 and make an allocation of \$20,000 of community funds for 2021 - 2022 fiscal year, Rose Nyman seconds, Carl Hamming abstains and it passes.

VI. Miscellaneous/Announcements

- a. Rose Nyman states she would like to see some continuity in the titles of the application files and project

names on the agenda.

VII. Public Comment – *This is the time for members of the public to comment on items **NOT** appearing on this Agenda that are **within the Board's jurisdiction**.*

VIII. Adjournment

- a. Kristy McKay motions to adjourn the meeting at 3:32 pm and Carl Hamming seconds the motion and it passes unanimously.

DRAFT