

Hearst Free Library Board of Trustees Meeting Minutes
April 6, 2023 – 4:30pm
Hearst Free Library

Trustees Present: Maureen Parrow, Kurt Wyant, Roberta Frank
Library Staff Present: Sam Walters, Director
Trustees Absent with Excuse: Scott Swan
Others Present: none

I. Call to Order

The meeting was called to order at 4:30pm.

II. Approval of Minutes

Trustee Kurt Wyant moved to approve the Library Board of Trustees' meeting minutes for the February 6, 2023 meeting. Trustee Maureen Parrow seconded the motion, and it passed unanimously.

III. Director's Report

Director Walters reported that:

- The library continues to offer and host programs such as Coding Club, Story Time, High School Leadership Academy; as well as host meetings for outside groups who conform to the library's use policy.
- Library staff members, Jamie and Susan Costle, put together the library's Christmas craft program and Easter Egg decorating contest.
- The Friends of the Library had good attendance for the Christmas Tea event, and the Chocolate, Wine, and Cheese fundraiser.
- The AARP representatives will be providing free tax preparation services until the end of the tax season.
- He was approached by a non-profit organization started by first lady of Montana, Mrs. Gianforte about participating in the Dolly Parton Imagination Library program.
- He is working with an individual to conduct adult reading sessions of C.S. Lewis' series of the *Chronicles of Narnia*.

There was general discussion concerning the offer from Mrs. Gianforte's non-profit, and trustee Scott Swan.

IV. Financial Report

Director Walters reported that:

- The library's budget for the upcoming year will be due in May or early June, and the library has 12 permanent mills assigned to it.

V. Building Report

Director Walters reported that:

- County Maintenance Supervisor, Chase Wyant, installed wire mesh around the capitals on the 4th street entrance. While they worked for a period of time, the ravens have returned.
- A water pipe in the basement had to be replaced.
- He has spoken to the State Historic Preservation Officer's office and contacted a vendor concerning the replacement of the 2nd floor windows. The contractor who installed the courthouse windows no longer does this type of work.
- An estimate for refinishing the wood floors on the 2nd story came in for \$7.00 per square foot.
- A 'Knox Box' for the fire department has been installed on the Main street handicap ramp.

There was general discussion concerning the installation of motion sensor lighting, as well as, the windows and flooring.

VI. Unfinished Business

None

VII. New Business

None

IX. Miscellaneous:

None

X. Public Comment:

None

XII. Adjourn

The meeting adjourned at 4:48pm

Respectfully Submitted By

Sam Walters

Sam Walters, Director and Board Secretary

Approved By

Kurt Wyant

Library Board of Trustees, Chair