

A-DLC BOH MINUTES

Date: March 23, 2023

Time: 6-7 p.m.

Facilitator: Lauren Bolton

Minutes by: Jennifer Robinson

In Attendance

Lauren Bolton, Health Director

Jennifer Robinson, Public Health Emergency Preparedness

Ian Lux- Member

Katie Gruss - Member

Angie Galetti - Member

Kathy Russell, NP – Member

Chad Lanes - Sanitarian

Approval of Minutes

February Minutes were approved by all.

Board Members

- Ian Lux
- Katie Gruss
- Ann Campbell
- Commissioner Mike Huotte
- Angie Galetti
- Bridgette Baker, MD
- 2 open positions (1-Ex-Officio by Commission Appointed, 1 Ex-Officio Public Health Appointed)
- Kathy Russell, NP

Updates

Introductions to all who attended.

Public Health Department Update:

- Lauren Bolton-
 - The Health Officer was Leigh Ann Holmes prior to October 2022. Lauren Bolton is Interim.
 - Heidi Applegate is our Medical Director
 - Board of Health Member all agreed to take training as one. What training will be discussed at the April meeting.
- Finacle update-
 - Tobacco grant \$90,000
 - Immunization grant \$93,000.
 - Health Family is off by \$1,000 between Laurens numbers and the CFO, but both are reviewing it.
 - Asthma is off by \$5,000 between Laurens numbers and the CFO, but both are reviewing it.
 - We are 66% on target with the budget.
 - Budget season with the County will be coming soon. Lauren will present the budget to the BOH members in May prior to a meeting with the CFO and CEO.
 - Applied for a \$440,000 grant that is a .8 FTE work force grant. We are waiting to hear back on the outcome of this grant by March 31, 2023.
 - This grant is to strength the workforce, so the budget is to pay for our RN and Director.
- Program Update-
 - Pandemic Influenza / Covid-19 and Promulgation Document to be reviewed by the BOH and to send all comments to Lauren by April 13. Aprils BOH meeting the Board members to sign off on documents.
 - Immunization – this time of year our Flu Vaccine is slow. Shingle vaccine more and more patients are coming in to receive it.
 - Family Planning – Working with the Community Hospital of Anaconda for a provider. This provider would come to our office twice a month.
 - The Family Planning Fiscal year is from March to April.
 - Funding is between \$35,000 to \$37,000 per year.
 - Our goal for this year was to have 14 new patients. We meet this goal, and our goal next physical year is 25 new patients.
 - In the past our most patients we had was around 110
 - Outreach for Family Planning- we are planning to restock the condoms at the bars for St. Patty's Day.
 - ATI awareness – we are going to do a free STI testing. The test cost from around \$9.00 to \$15.00.

- Tobacco/Asthma – the legislation of Montana is trying to cut the program around 47%. Lauren will be in Helena to help the legislation to understand why NOT to cut money in such a great program. More updates on this at the April BOH meeting.
- P.A.T. – There will be around \$18,000 more funding for next year.
- Mental Health – Substance work with Butte Cares and getting Education information to schools. We are hosting a MAPPING at the Anaconda Library on April 6 from 9-4. Who all are invited or interested will be Providers, Aware groups, and schools.
- Asthma – is a Tri-County program. There are 8 clients in the program at this time.
- WIC – Very Busy. We have patients in Anaconda-Deer Lodge, Granite, and Powell County. Deb, Denise, and Jenn V. Are all doing a great job.
- Update-
 - At this time, the BOH needs to elect a Chair and Vice Chairperson for the BOH.
 - All in favor of electing a Chair and Vice Chairperson at the April BOH meeting.
 - Board members – to review the BOH bylaws and responsibility prior to voting in April.
 - We are working on a community Health Assessment plan. The last one was from 2018. This plan will be completed by late fall of 2023. After the Assessment plan is completed then we will move to work on the community plan. ETA on completion of this plan. We are working with a University of Montana Student to help with the process.
- Sanitarian Department (Environmental Health Specialist) Update by Chad Lanes
 - Please see attachment from Chad Lanes.
 - Chad explained to the BOH members about the new process that the Tri-Sanitarians will be using. This process will be a “Review Process”. The Review Process will be a flat fee of \$100.00.
 - As an example: if a resident in the county would like to put in a mobile home, the new resident will need to fill out the new form, present the floor plans of the mobile home and what the time frame will be to have the mobile home in place.
 - Food document- as an example for Art in the Park- What food will you be presented to sell or cook? How is the food going to be presented (cooked).
 - The sanitarians are looking to start using the new form by early to mid-summer of 2023.
 - Mark is reviewing and inspecting all food establishments.

Questions for the BOH

Items for next meeting

- Appoint a Chairman
- Appoint a Vice Chairman
- Appoint a Secretary
- Signing of Pandemic Influenza plan
- Signing of Promulgation Document

Next Meeting

April 23, 2023, | 6:00 pm, 118 East 7th Street, Anaconda MT 59711

Zoom will be provided.